



HUMAN RESOURCES DEPARTMENT ■ 9770 CULVER BLVD. ■ CULVER CITY, CA 90232 ■ 310-253-5651

POLICE OFFICER – LATERAL ENTRY (Job Code #1322)

\$5,257 - \$7,660* Monthly

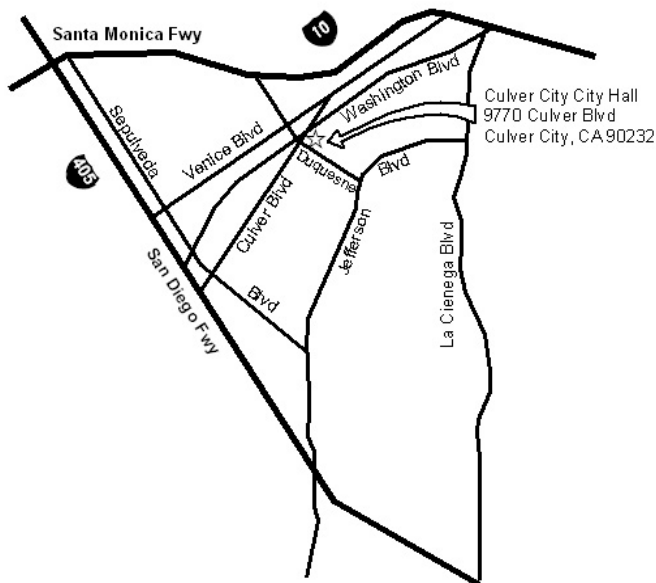
(*The top salary step is based on possession of the POST Advanced Certificate)

THE CITY OF CULVER CITY	
Culver City is a Charter City incorporated in 1917, and is a destination filled with outdoor cafes, unique shops and galleries opening onto pedestrian-friendly boulevards. Culver City has a dedicated staff of approximately 700+ employees with an overall operating budget of over \$133 million. The City provides a full range of municipal services including Fire, Police, Community Development, Public Works, Parks, Recreation, and Community Services, and Transportation.	
HOW TO APPLY	
Filing deadline: 5:00 p.m., Friday, March 20, 2009 A complete application, including copies or relevant degrees and/or certificates must be submitted for consideration. Apply on-line or download a City application (www.culvercityorg/jobs) or apply in person at the Human Resources Department. Applicants that apply on-line will not be able to attach any supplemental materials to their application; these materials must be submitted to the Human Resources Department at the address above. Individuals that submit incomplete application materials may not receive full consideration for the position. Faxed or emailed materials will not be accepted.	
THE POSITION	
The City of Culver City is seeking qualified women and men who are presently peace officers or have been employed as peace officers within the last twelve (12) months. The City provides an ideal opportunity for career officers. The Police Department has a complement of 117 sworn and 50 civilian personnel serving a residential population of 40,000 and a daily commercial population of 420,000.	
ESSENTIAL DUTIES	
Performs general law enforcement, criminal investigation, and crime prevention duties, patrolling the City on foot or by vehicle, serving as station officer and performing other related duties. Possible assignments include: Motors, K-9, Crime-impact teams, Training, Field Training Officer, Detectives, etc.	
MINIMUM REQUIREMENTS	
<ul style="list-style-type: none">• High School graduation or equivalent.• Graduation from a California Police Academy recognized by POST.• Possession of basic POST Certificate (<u>Copy of POST Certificate must be submitted with the application</u>).• Must have been employed as a full-time sworn peace officer within twelve (12) months prior to application closing date.• Must be a citizen of the United States or a permanent resident alien who is eligible for and has applied for citizenship.	
LICENSE AND CERTIFICATES	
Possession of a valid California Class “C” driver license is required upon date of hire.	
GENEROUS BENEFITS	
Culver City provides a generous benefit package, which includes: <ul style="list-style-type: none">• 3% at 50 CalPERS retirement plan (Public Employees Retirement System; City pays 9% employee contribution*)• Generous health benefits for City employees and eligible dependents include: choice of seven (7) medical plans and three (3) dental plans, and City paid vision and life insurance• Voluntary 457 deferred compensation plan• Generous leave benefits include: Holiday in-lieu pay, sick leave and vacation <small>* In the event an employee leaves City Service prior to retirement, this contribution, including interest, is remitted to the employee upon application to the retirement system.</small>	
EXAMINATION PROCEDURES	
Applicants must receive a passing score on all examination components in order to be placed on the eligible list.	
COMPONENT	WEIGHT
• Physical Ability: Timed event measuring ability to perform the physical activities required of a Police Officer. (Tentatively scheduled for April 7, 2009)	Qualifying
• Appraisal Interview: To evaluate training, experience and personal qualifications. (Tentatively scheduled for April 8, 2009)	100%
• Polygraph, Background Investigation: To determine suitability for the position of Police Officer.	Qualifying
• Psychological Screening & Medical Examination: Medical standard exam with a vision requirement of 20/100 or better without correction and 20/20 or better with correction – each eye.	Qualifying

Equal Opportunity Employer

Note: Proof of U.S. citizenship, alien residency, or authorization to work in the U.S. will be required before appointment to this position. Special assistance for persons with disabilities is available to help with the application and examination process upon request. Request should be made to Human Resources Department, 9770 Culver Blvd., Culver City, CA 90232-0507, (310) 253-5640, V/TDD (310) 253-5647 (Hearing Impaired Only). Women, Minorities & Disabled Encouraged to Apply.

The provisions of this bulletin do not constitute a contract, express or implied, and any provisions in this bulletin may be modified or revoked without notice.



THE CITY:

The City of Culver City, with a population of 40,000, is 8 miles from the Civic Center of Los Angeles and 5 miles from the Pacific Ocean, near the intersection of the Santa Monica and San Diego Freeways. Culver City is a “charter” city, governed by a 5-member City Council and managed by a City Manager, assisted by 10 department heads.

SELECTION PROCESS:

- 1) Official City employment application form completed (demonstrating possession of minimum qualifications), signed, and filed by 5:30 p.m., on or before filing date (filing time may vary if noted on reverse side of this form).
- 2) Successful completion of all parts of the examination process which may include one (1) or more of the following: written, appraisal interview, or performance, and physical agility. Applicants will be notified as to date, time, and location for each part.
- 3) Successful completion of all parts of a background check: conviction record, fingerprint check, proof of age, medical examination and loyalty oath.
- 4) All applicants who have successfully completed all stages of the recruitment process and received a final passing score will be placed on an eligible list, ranked according to final score.
- 5) Top five (5) ranks from eligible list will be referred for consideration in filling vacancies.

VETERAN’S PREFERENCE:

Proof of honorable discharge (DD214) must be submitted by final filing date to claim veteran's preference. Reserve duty, including active reserve training duty, does not meet eligibility requirements for entitlement to veteran's preference. (Veteran's preference does not apply to promotional exams).

SENIORITY PREFERENCE:

Seniority points will be computed in accordance with Civil Service Rules and Regulations.

FRINGE BENEFITS:	
These are typical benefits, but may vary by negotiated agreements with employee bargaining units.	
RETIREMENT:	Employees are currently covered by the Public Employees’ Retirement System (City pays 6% contribution and employee pays 2%), and social security.
DEFERRED COMPENSATION:	Employees may voluntarily contribute to a city sponsored deferred compensation plan.
MEDICAL-DENTAL:	Choice of health and dental plans for employees and dependants. Some employee contribution may be required.
VISION:	Vision insurance for employees and dependents is provided.
LIFE INSURANCE:	Term life insurance is also provided.
HOLIDAYS:	13 paid holidays per year for most classifications.
VACATION:	80 hours per year after one year of service. Increases in vacation accrual occur after 4, 14, and 19 years of service.
SICK LEAVE:	96 hours per year.
UNIFORMS	Those employees required to wear uniforms will be either: (a) reimbursed for uniform articles; or (b) furnished uniforms depending upon classification.
CREDIT UNION AVAILABLE	



EMPLOYMENT OPPORTUNITY

March 4, 2009

The City of Culver City is now accepting applications for the position of

POLICE OFFICER – LATERAL ENTRY

Please apply **ASAP**.

Qualified applications received by filing deadline will be considered for the **Physical Ability Exam tentatively scheduled for Tuesday, April 7, 2009.**

Applicants who successfully pass the Physical Ability Exam will be invited to the **Oral Appraisal Interview tentatively schedule for Wednesday, April 8, 2009.**

EXAMINATION PROCEDURES:

Incomplete applications may not be invited to participate in the examination process. Applicants must receive a passing score on all examination components for placement on the eligible list.

EXAMINATION TYPE	EXAMINATION WEIGHT
<u>Physical Ability:</u> Timed event measuring ability to perform the physical activities required of a Police Officer.	Qualifying
<u>Appraisal Interview:</u> To evaluate training, experience and personal qualifications.	100%

Visit our website for a full job bulletin and City application form: www.culvercity.org/jobs. Applications are also available at: Culver City, City Hall, Human Resources Department, 9770 Culver Blvd, Culver City, CA 90232. Telephone job-line, for all current openings call: 310-253-5651.

The City of Culver City is an Equal Opportunity Employer.